

Agenda (or Minute)

Date: October 31, 2017

Time: 5:30pm

Location: Assessor's Conference Room

Time meeting started: The meeting was called to order at 5:35 pm. *Attendance:* Mary Winstanley O'Connor, Robert Greeley, Kevin Feeley and Paul Tierney.

Meeting Minutes: A motion was made by Mary Winstanley O'Connor to approve the minutes from the October 23, 2017 meeting. Robert Greeley seconded the motion and the motion was voted unanimously.

The Board took under advisement correspondence received.

Director Tierney informed the Board that he will be submitting the FY18 sales report and interim year adjustments to the Department of Revenue for approval.

Mary Winstanley O'Connor made a motion to enter Executive Session at 6:20pm. Motion seconded by Robert Greeley. Voted unanimously.

Respectfully submitted

Paul Tierney